



# How to Redeem 10-Pack Parking Permits

## **Instruction Guide**

## **Go to TAPS website**

https://transportation.ucr.edu





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If not already logged in, click login and sign in using NetID

#### UNIVERSITY OF CALIFORNIA, RIVERSIDE

#### **R'Commute Program**

R'Commute Program				
Main Menu	Our goal is to decrease the number of daily single occupant vehicles parked on campus. This goal supports UCR's sustainability efforts, California clean air			
Homepage	mandates, as well as to help reduce campus and community congestion. By using alternative transportation options or choosing to drive less frequently to			
Login	campus, you will make a difference.			
Parking Portal	Transportation Services offers a variety of sustainable commuting options to UCR faculty, staff and grad students. For program details and incentives available through our Alternative Transportation programs, explore your options below:			
	Active Transportation			
	• <u>Carpool</u>			
	• <u>Bus</u>			
	<u>Metrolink</u>			

Vanpool

To get started, please login via UCR CAS.

eadv		R'Commute Program						
ick		R'Commute Program						
Pack		Main Menu Homepage	Our goal is to decrease the number of daily single occupant vehicles parked on campus. This goal supports UCR's sustainability efforts, California clean mandates, as well as to help reduce campus and community congestion. By using alternative transportation options or choosing to drive less frequently f					
		Admin Panel My Current Status	Transportation Services offers a variety of sustainable commuting options to UCR faculty, staff and grad students. For program details and incentives					
		Access 10-Pack Permits / Daily Web Permits	Active Transportation					
		Parking Portal	Carpool Bus					
		Logout	Metrolink Vanpool	ſ				

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If you are already logged in, click "Access 10-Pack Permits"



### **5** Click on "Create a New Permit"

#### **R'Commute Program**

#### **Daily Web Permits**

Main Menu	Welcome, Tara	L.	}						
Homepage	Your Daily Web Permits allotm								
Admin Panel									
My Current Status	For the Fiscal Year 2020-2021 you have used 1 out of 6 (5 remaining)								
Access 10 Park Dennite / Daily W	Create a New Permit	View Permit History							
Parking Portal	Latest 10 Permits:								
Logout	Permit Number	Permit Date	Created On	Lot	Used As				
	AT004247	06 / 04 / 2021	06 / 02 / 2021 @ 02:53 pm	Lot 13 Red	No-Print				

Enter the date you need the permit for. Then choose an available parking lot and select which vehicle you will be driving.

Then click 'Create Permit''

#### **R'Commute Program**

#### Daily Web Permits - Create a New Permit





# 7 Verify confirmation that the permit has been created.

**R'Commute Program** 





## 8 To view your permit history, click here:

#### **R'Commute Program** 2 **Daily Web Permits** Main Menu Congratulations! You have successfully created your Daily Permit! N Homepage Admin Panel Welcome, Tal My Current Status Your Daily Web Permits allotment is below. Access 10-Pack Permits / **Daily Web Permits** For the Fiscal Year 2020-2021 you have used 1 out of 6 (5 remaining) **Parking Portal** Logout Create a New Permit View Permit History Latest 10 Permits: Permit Number Permit Date Created On Lot Used As 06 / 02 / 2021 @ 02:53 pm No-Print AT004247 06/04/2021 Lot 13 Red



## The portal shows how many permits are available in your account. Permits expire at end of fiscal year (June 30, 2022).

#### **R'Commute Program** S Daily Web Permits Main Menu Congratulations! You have successfully created your Daily Permit! ~ Homepage Admin Panel Welcome, Tal My Current Status Your Daily Web Permits allotment is below. Access 10-Pack Permits / **Daily Web Permits** For the Fiscal Year 2020-2021 you have used 1 out of 6 (5 remaining) **Parking Portal** Log Create a New Permit View Permit History Latest 10 Permits: Permit Number Permit Date Created On Lot Used As AT004247 06/04/2021 06 / 02 / 2021 @ 02:53 pm Lot 13 Red No-Print





Moving you Forward

## Questions? Call TAPS at (951) 827-8277