## **Fleet Fueling Procedure**

- 1. You may fuel at any stations that accept <u>credit only cards</u>. Do not fuel at Arco/Valero/Thrifty stations. You will need the <u>first six digits</u> of the license plate as the pin code. Then you will need the current mileage reading. <u>Use only 87 octane</u> when purchasing gasoline. If you swipe the gas card more than twice, it will lock you out and you will have to call Fleet Services to have it unlocked. If this happens outside of regular business hours, call 1-800-987-6591 for after-hours assistance.
- 2. For a Natural Gas vehicle, there will be a directory of fueling stations in the glove box. Please follow the prompt at the fueling station CAREFULLY. Natural Gas vehicles get around 150-180 miles per tank.